

Scishield- Tutorial to Report a Safety Concern

The screenshot shows the SciShield login interface. The browser address bar displays <https://utep.scishield.com>. The page header includes the UTEP logo and a 'Welcome to SciShield! Support' link. The main content area is titled 'Welcome to SciShield - The Research Management Platform' and contains the following text:

Log in with your UTEP NetID and Password
(Click here for other access methods)

Please enter your UTEP NetID and Password to log in.

Access to this system is strictly limited to users associated with the University of Texas at El Paso logged.

At the bottom, the SciShield logo is on the left, and the footer text reads: 'SciShield © v3.10.182.2 (Burton Richter), All Rights Reserved' with links for 'Contact Us' and 'Mobile version'.

Two orange arrows point from a text box on the right to the login instructions. The text box contains:

STEP 1: Go to
<https://utep.scishield.com/>
Click on any of the links to login



UTEP Single Sign On

The username format is "user" from your email address "user@domain.edu".
Please do not enter your entire email address for the username.

Please login

User Name	Password
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[Forgot password?](#)

Login

Unauthorized use of this system is prohibited. Usage may be subject to security testing and monitoring. Misuse is subject to criminal prosecution; and no expectation of privacy except as otherwise provided by applicable privacy laws. Use of this site is subject to UTEP's policies. Any use of this site not covered by UTEP policy is prohibited.

STEP 2: Use your UTEP username and password to login to your account.

UTEP

Welcome, Lucero, Miguel A
Home | Support | Logout

Find Individual or Group Search

- Research Management
- Academic Management
- EH&S Main Lab
- Research Tools
- Training
- My Account

Welcome to SciShield

Announcements

09/13/2023: BioRAFT will be down on Monday 0...
The platform BioRAFT will be down for a few hours on Monday, September 18th at 7:00 a.m. to swit... [more]

[View All Announcements](#) [Add Announcement](#)

Messages

09/08/2022 [Lucero, Miguel A Lab Safety for ...](#)
09/07/2022 [Lucero, Miguel A Biosafety and B...](#)

[View Entire Inbox](#)

ObserveNow
See a safety concern?
Click to report it.

Required Training

Training Requirements Unknown or Not Set

[Training History](#) [Course Directory](#)

Compliance Summary for EH&S Main Lab

Training: 

[View Dashboard](#)

Need Support?
Click to view our knowledge base.

STEP 3: Click on the
OBSERVE NOW box.

Submit A Safety Observation | SciShield

https://utep.scishield.com/ObservNow

Welcome, Lucero, Miguel A
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Submit A Safety Observation

Everyone's eyes are needed to keep our community safe. This reporting tool is here for you to share with EHS anything you notice about potential hazards in the environment, especially as related to laboratory research.

For accidents, injuries, or incidents please report through proper institutional channels. This form is only for reporting where injury did not occur.

Information submitted on this form goes to UTEP EHS, to help increase safety for our community.

Type of observation *

-- Please select an option --

Near Miss

Hazard Observation/Concern

Positive Observation

Choose Files No file chosen No file chosen

Describe: ?

Observation description

Location of Observation

Building

-- Please select an option --

STEP 4: If there is a picture available click on CHOOSE FILE to attach it.

STEP 3: Click the drop menu to select the TYPE OF OBSERVATION

STEP 5: Give a description of the safety concern.

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Academic Management
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Type of observation *
-- Please select an option --

Use dropdown menu to select location of observation. (max file size is 20M, supported formats are)

Academic Advising Center
Administration
Bell Hall
Benedict Hall
Biology
Bioscience Research
Brumbelow
Business Administration
Campbell
Carl Hertzog
Centennial Museum
Central Energy Plant
Chemistry and Computer Science
Chihuahuan Desert Gardens
Child Care Center
Classroom
Cotton Keck Center
Cotton Memorial
Don Haskins Center
Engineering
Biology

Space/Room
-- Please select an option --

Location specifics

Type of hazard
-- Please select an option --

Any information filled out on this form is sent directly to EHS. It is not directly available to your supervisor. However, if you feel comfortable only submitting this without your name associated, check the "Anonymous submission" box below.

STEP 6: Select the location of the observation

STEP 7: Select the Space/Room of the observation and any specific location details

STEP 8: Select the
type of hazard.

Describe:

Observation description

Location of Observation

Building

Biology

Space/Room

-- Please select an option --

Location specifics

Type of hazard

-- Please select an option --

-- Please select an option --

Animal

Biological

Chemical

Electrical

Other

Physical hazard

Radiation

Slip or trip hazard

Work behavior

Work condition

Work practices

form is sent directly to EHS. It is not directly available to your supervisor. However, if you feel
without your name associated, check the "Anonymous submission" box below.

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Information submitted on this form goes to UTEP EHS, to help increase safety for our community.

Type of observation *
-- Please select an option --

Upload photos:
If a photo of your observation is available, please upload here. (max file size is 20M, supported formats are jpeg, png, and gif)
Choose Files No file chosen No file chosen

Describe:
Observation description

Location of Observation
Building
Biology
Space/Room
-- Please select an option --
Location specifics

Type of hazard
-- Please select an option --

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☐ Anonymous submission

Submit

STEP 9: Click on the check box to submit an ANONYMOUS SUBMISSION.

STEP 10: Click SUBMIT.